



COUNSELLING DOCUMENTATION GUIDE

Andhra Pradesh NEET UG Documents

Every document an Andhra Pradesh candidate needs — the national papers every applicant must carry, plus the YSRUHS state-quota proofs under Article 371-D. What each one is, how to get it, what it costs, and the mistakes that cost a seat.

Covers both pools. As an Andhra Pradesh candidate you are considered for the 85% state quota (Dr. YSR University of Health Sciences) and the 15% All India Quota (MCC). This guide is complete on its own — you do not need any other document to follow it.

START HERE

Andhra Pradesh decides local status by study, under Article 371-D

Your eligibility is set by where you studied, not a simple address. Under Article 371-D, you are a local candidate mainly by studying seven consecutive years in Andhra Pradesh, shown on study certificates from Class 6 to Intermediate. If you did not study here, there is a stricter residence route — and if your board is not the state board, CBSE or ICSE, you also need an equivalency certificate.

How Andhra Pradesh fixes your local status

Study route (most candidates). Class 6 to Intermediate study certificates proving the consecutive years in AP set your local area and local status under Article 371-D.

Residence route (if you did not study here). A ten-year residence certificate from the MRO/Tahsildar, which explicitly excludes any period spent studying or working outside the state.

Urgency key: **START NOW** long lead time, apply months ahead. **TIME-BOUND** expires each financial year, must be freshly dated. **STANDARD** straightforward, keep originals ready.

You are in two pools — prepare for both

You are considered for the 85% state quota **and** the 15% All India Quota run by the MCC. The documents below cover both. One difference for AIQ: your OBC certificate must be on the **Central OBC-NCL list in the central format** — an AP integrated community / BC certificate works for the state quota but is **rejected** for AIQ. If you plan to use both, get a central-list OBC-NCL certificate as well.

SECTION 1

Documents every candidate needs

Required for both the Andhra Pradesh state quota and the All India Quota, whatever your category. Carry originals plus 3–4 self-attested photocopies of each.

NEET UG 2026 Admit Card

STANDARD

National Testing Agency (NTA)

- WHAT IT IS** Proof you sat the exam; carries the roll number and photo used to match you at the verification desk.
- HOW TO GET IT** Download from neet.nta.nic.in. A fresh admit card is being issued for the 21 June 2026 re-exam — the 3 May card is void.
- WHAT IT COSTS** Free.
- HOW LONG** Available online once released (expected mid-June 2026).

NEET UG 2026 Scorecard / Rank Letter

STANDARD

National Testing Agency (NTA)

- WHAT IT IS** Your percentile, marks and All India Rank — the number the whole allotment runs on.
- HOW TO GET IT** Download from neet.nta.nic.in after results (expected July 2026).
- WHAT IT COSTS** Free.
- HOW LONG** Instant once results are declared.

Class 10 Certificate / Marksheet

STANDARD

Recognised national or state board

- WHAT IT IS** The accepted statutory proof of date of birth — the board certificate, not a municipal birth certificate.
- HOW TO GET IT** You already hold it. If lost, apply to your board for a duplicate well before counselling.
- WHAT IT COSTS** Free if held; duplicate ~Rs.100-500.
- HOW LONG** Instant if held; 2-4 weeks for a board duplicate.

Class 12 Marksheet + Passing Certificate

STANDARD

Recognised national or state board

- WHAT IT IS** Proof you cleared 10+2 with Physics, Chemistry, Biology/Biotech and English and met the aggregate (50% Open/EWS, 40% SC/ST/OBC, 45% Open-PwBD).
- HOW TO GET IT** You already hold it. Must show individual subject marks.
- WHAT IT COSTS** Free if held.
- HOW LONG** Instant if held.

Government Photo ID

STANDARD

Aadhaar / PAN / Passport / Voter ID / Driving Licence

- WHAT IT IS** Identity check against the admit card to stop impersonation.
- HOW TO GET IT** Use any valid, unexpired government ID. The name should match across all your documents.
- WHAT IT COSTS** Free if held.
- HOW LONG** Instant if held.

Passport-size Photographs

STANDARD

Same photo as your NTA registration

- WHAT IT IS** For college records. Must be identical to the photograph uploaded during NEET registration.
- HOW TO GET IT** Print 8–12 colour copies from the exact file you uploaded to NTA.
- WHAT IT COSTS** ~Rs.50–150 at a studio.
- HOW LONG** Same day.

Medical Fitness Certificate

STANDARD

Registered allopathic practitioner (MBBS or higher)

- WHAT IT IS** Confirms you are fit for clinical training. Some colleges issue it at reporting; others want it in advance.
- HOW TO GET IT** Get it from a registered MBBS doctor, or at the allotted college's own medical board if they insist on theirs.
- WHAT IT COSTS** Free at a government hospital; Rs.200–1,000 privately.
- HOW LONG** Same day.

Birth certificate: needed only as backup if your Class 10 certificate does not print the exact date of birth.

SECTION

Local status under Article 371-D

This decides whether you are local (and to which university area) for the 85% quota. Most qualify by study; the rest by long residence.

Study Certificates (Class 6 to Intermediate)

START NOW

Heads of the institutions attended

WHAT IT IS The primary proof of local status — the consecutive academic years you studied in Andhra Pradesh decide your local area.

HOW TO GET IT Collect study certificates from each institution you attended from Class 6 to Intermediate (10+2).

WHAT IT COSTS Nominal / free from the institutions.

HOW LONG Allow 1-2 weeks to gather them all.

Watch out: Local-area status turns on where you spent the qualifying consecutive years — missing a year's certificate can change your area or void the local claim.

10-Year Residence Certificate

TIME-BOUND

MRO / Tahsildar

WHAT IT IS The alternative local-status route for candidates who did not study continuously in Andhra Pradesh.

HOW TO GET IT Apply to the MRO/Tahsildar (commonly via the state's online services) for a ten-year residence certificate.

WHAT IT COSTS Nominal (around Rs.35).

HOW LONG About 1-2 weeks.

Watch out: Periods spent studying or working outside the state are excluded from the ten years — gaps break the claim.

SECTION

Reservation & fee documents

Only if you are claiming a reserved category or a fee concession.

Integrated Community Certificate

TIME-BOUND

Tahsildar via the state online service (MeeSeva-type)

WHAT IT IS Proof of your category (BC/SC/ST) for the AP quota.

HOW TO GET IT Apply through the state's citizen-service portal; the integrated community certificate is the accepted format.

WHAT IT COSTS Around Rs.35.

HOW LONG About 7–15 days.

Watch out: Use the current integrated format from an AP authority; an old or out-of-state certificate is rejected.

Income Certificate

TIME-BOUND

Tahsildar via the state online service

WHAT IT IS For income-linked categories (BC-E, EWS) and fee concessions.

HOW TO GET IT Apply through the citizen-service portal with income proof.

WHAT IT COSTS Around Rs.35.

HOW LONG About 7–15 days.

Watch out: Income certificates lapse — get a fresh one for this cycle.

SECTION

Special quotas & board equivalence

Only if these apply to you.

Equivalency Certificate

STANDARD

Board of Intermediate Education, Andhra Pradesh

WHAT IT IS Required if you passed from a board other than the AP state board, CBSE or ICSE.

HOW TO GET IT Apply to the Board of Intermediate Education for equivalence of your qualifying examination.

WHAT IT COSTS Nominal.

HOW LONG Allow a couple of weeks.

Watch out: Without it, a non-standard board candidate's qualification may not be accepted.

Minority Certificate

STANDARD

Competent authority

WHAT IT IS For admission to minority institutions.

HOW TO GET IT Obtain the minority certificate the institution requires from the competent authority.

WHAT IT COSTS Nominal.

HOW LONG Varies.

Watch out: Minority seats follow each institution's own rules — confirm in the 2026 prospectus.

PwBD Certificate

START NOW

State-specified authority / MCC centre (AIQ)

WHAT IT IS For the Persons with Benchmark Disability horizontal quota.

HOW TO GET IT For the state quota, use the route in the AP brochure with a valid UDID card. For AIQ you need a separate certificate from one of the MCC's roughly 16 designated centres.

WHAT IT COSTS Free at a government facility.

HOW LONG Apply early; slots are limited.

Watch out: A state PwBD certificate does not cover your AIQ PwBD claim, and vice versa.

The Andhra Pradesh checklist

- **Study certificates Class 6-Intermediate:** the spine of your local-status claim under Article 371-D.
- **No continuous study here?** Ten-year residence certificate (MRO/Tahsildar), excluding out-of-state periods.
- **Non-standard board:** get an equivalency certificate from the Board of Intermediate.
- **Category & income:** current AP integrated certificates, freshly dated.
- **Central vs state for AIQ:** AP category certificates are for the state quota; AIQ needs a central-list OBC-NCL certificate.

About this guide. Prepared by Neet2Seat. Rules, fees and timelines verified against official sources as of 7 June 2026, using the 2025 counselling cycle as the baseline because the 2026 MCC and state information bulletins were not yet published when this was written. The 3 May 2026 NEET UG exam was cancelled; the re-exam is on 21 June 2026 with results expected in July, so every counselling date below will move accordingly. Fee figures are from 2025 bulletins and can change. Cross-check the exact Proforma, fee and signing authority against the official 2026 brochure before you get any certificate made. This is information, not legal advice.