



COUNSELLING DOCUMENTATION GUIDE

# Bihar NEET UG Documents

Every document a Bihar candidate needs — the national papers every applicant must carry, plus the BCECEB / UGMAC state-quota records. What each one is, how to get it, what it costs, and the mistakes that cost a seat.

---

**Covers both pools.** As a Bihar candidate you are considered for the 85% state quota (BCECEB) and the 15% All India Quota (MCC). This guide is complete on its own — you do not need any other document to follow it.

# Bihar makes you carry your own application trail to verification

Bihar runs admissions through the UGMAC process, and the distinctive demand is paperwork you generate from the portal: after registering you must download and print the UGMAC application/confirmation pages and carry them, along with the board's check slip and biometric report, to physical scrutiny. On top of that you need a Bihar residence certificate from your Circle Officer.

## What Bihar checks at scrutiny

**Your UGMAC records.** The printed UGMAC application / confirmation page (and the board's check slip and biometric report) are mandatory at physical verification — they tie your data to your NEET identity.

**Residence certificate.** A Bihar residence certificate from the Circle Officer (CO) establishes the state quota.

**Urgency key:** **START NOW** long lead time, apply months ahead. **TIME-BOUND** expires each financial year, must be freshly dated. **STANDARD** straightforward, keep originals ready.

## You are in two pools — prepare for both

You are considered for the 85% state quota **and** the 15% All India Quota run by the MCC. The documents below cover both. One difference for AIQ: your OBC certificate must be on the **Central OBC-NCL list in the central format** — a Bihar OBC/EBC certificate works for the state quota but is **rejected** for AIQ. If you plan to use both, get a central-list OBC-NCL certificate as well.

## SECTION 1

# Documents every candidate needs

Required for both the Bihar state quota and the All India Quota, whatever your category. Carry originals plus 3–4 self-attested photocopies of each.

## NEET UG 2026 Admit Card

STANDARD

National Testing Agency (NTA)

**WHAT IT IS** Proof you sat the exam; carries the roll number and photo used to match you at the verification desk.

**HOW TO GET IT** Download from [neet.nta.nic.in](https://neet.nta.nic.in). A fresh admit card is being issued for the 21 June 2026 re-exam — the 3 May card is void.

**WHAT IT COSTS** Free.

**HOW LONG** Available online once released (expected mid-June 2026).

## NEET UG 2026 Scorecard / Rank Letter

STANDARD

National Testing Agency (NTA)

**WHAT IT IS** Your percentile, marks and All India Rank — the number the whole allotment runs on.

**HOW TO GET IT** Download from [neet.nta.nic.in](https://neet.nta.nic.in) after results (expected July 2026).

**WHAT IT COSTS** Free.

**HOW LONG** Instant once results are declared.

## Class 10 Certificate / Marksheet

STANDARD

Recognised national or state board

**WHAT IT IS** The accepted statutory proof of date of birth — the board certificate, not a municipal birth certificate.

**HOW TO GET IT** You already hold it. If lost, apply to your board for a duplicate well before counselling.

**WHAT IT COSTS** Free if held; duplicate ~Rs.100-500.

**HOW LONG** Instant if held; 2-4 weeks for a board duplicate.

## Class 12 Marksheet + Passing Certificate

STANDARD

Recognised national or state board

**WHAT IT IS** Proof you cleared 10+2 with Physics, Chemistry, Biology/Biotech and English and met the aggregate (50% Open/EWS, 40% SC/ST/OBC, 45% Open-PwBD).

**HOW TO GET IT** You already hold it. Must show individual subject marks.

**WHAT IT COSTS** Free if held.

**HOW LONG** Instant if held.

## Government Photo ID

STANDARD

Aadhaar / PAN / Passport / Voter ID / Driving Licence

- WHAT IT IS** Identity check against the admit card to stop impersonation.
- HOW TO GET IT** Use any valid, unexpired government ID. The name should match across all your documents.
- WHAT IT COSTS** Free if held.
- HOW LONG** Instant if held.

## Passport-size Photographs

STANDARD

Same photo as your NTA registration

- WHAT IT IS** For college records. Must be identical to the photograph uploaded during NEET registration.
- HOW TO GET IT** Print 8–12 colour copies from the exact file you uploaded to NTA.
- WHAT IT COSTS** ~Rs.50–150 at a studio.
- HOW LONG** Same day.

## Medical Fitness Certificate

STANDARD

Registered allopathic practitioner (MBBS or higher)

- WHAT IT IS** Confirms you are fit for clinical training. Some colleges issue it at reporting; others want it in advance.
- HOW TO GET IT** Get it from a registered MBBS doctor, or at the allotted college's own medical board if they insist on theirs.
- WHAT IT COSTS** Free at a government hospital; Rs.200–1,000 privately.
- HOW LONG** Same day.

*Birth certificate: needed only as backup if your Class 10 certificate does not print the exact date of birth.*

### SECTION

## Bihar eligibility

This unlocks the 85% state quota.

## Certificate of Residence of Bihar

START NOW

Circle Officer (CO) via RTPS Bihar

- WHAT IT IS** The core proof of Bihar residence for the state quota.
- HOW TO GET IT** Apply on the RTPS Bihar portal ([serviceonline.bihar.gov.in](http://serviceonline.bihar.gov.in)); it is issued by the Circle Officer.
- WHAT IT COSTS** Nominal.
- HOW LONG** Allow about 2 weeks under RTPS; apply early.

**Watch out:** Must be a Bihar residence certificate from the CO / competent revenue officer.

### SECTION

## Application & identity records

Generated from the BCECEB portal — required at physical scrutiny for every candidate.

## UGMAC Application (Part-A & Part-B / Confirmation Page)

START NOW

Downloaded from the BCECEB portal

- WHAT IT IS** Your primary application and data-tracking record.
- HOW TO GET IT** After registering on UGMAC, download and print the application / confirmation pages.
- WHAT IT COSTS** Free.
- HOW LONG** Available immediately after registration.

**Watch out:** Carry the printed copies to scrutiny — they are mandatory.

## Biometric Report & Check Slip

START NOW

Downloaded from BCECEB; verified at the nodal centre

- WHAT IT IS** Physical identity verification against your NEET exam records.
- HOW TO GET IT** Download the biometric identification report and check slip(s) from BCECEB and carry them.
- WHAT IT COSTS** Free.
- HOW LONG** At registration / scrutiny.

**Watch out:** These authenticate your presence; missing them can stall admission.

## SECTION

# Reservation & special quotas

Only if these apply to you.

### Caste / EBC / EWS Certificate

TIME-BOUND

Competent Bihar authority via RTPS

- WHAT IT IS** Proof of your reserved category for the Bihar quota.
- HOW TO GET IT** Apply on RTPS Bihar in the prescribed format. EBC/EWS are time-limited.
- WHAT IT COSTS** Nominal.
- HOW LONG** About 2 weeks.

**Watch out:** Get freshly dated EBC/EWS certificates for this cycle.

### PwBD Certificate

START NOW

State-specified authority / MCC centre (AIQ)

- WHAT IT IS** For the Persons with Benchmark Disability horizontal quota.
- HOW TO GET IT** For the state quota, use the route in the UGMAC prospectus with a valid UDID card. For AIQ you need a separate certificate from one of the MCC's roughly 16 designated centres.
- WHAT IT COSTS** Free at a government facility.
- HOW LONG** Apply early; slots are limited.

**Watch out:** A state PwBD certificate does not cover your AIQ PwBD claim, and vice versa.

### The Bihar checklist

- **Residence certificate:** from the Circle Officer via RTPS Bihar; apply early.
- **UGMAC records:** print the Part-A/Part-B confirmation page, check slip and biometric report and carry them to scrutiny.
- **Category:** current caste/EBC/EWS certificates, freshly dated.
- **Central vs state for AIQ:** Bihar category certificates are for the state quota; AIQ needs a central-list OBC-NCL certificate.

**About this guide.** Prepared by Neet2Seat. Rules, fees and timelines verified against official sources as of 7 June 2026, using the 2025 counselling cycle as the baseline because the 2026 MCC and state information bulletins were not yet published when this was written. The 3 May 2026 NEET UG exam was cancelled; the re-exam is on 21 June 2026 with results expected in July, so every counselling date below will move accordingly. Fee figures are from 2025 bulletins and can change. Cross-check the exact

Proforma, fee and signing authority against the official 2026 brochure before you get any certificate made. This is information, not legal advice.