



COUNSELLING DOCUMENTATION GUIDE

Gujarat NEET UG Documents

Every document a Gujarat candidate needs — the national papers every applicant must carry, plus the ACPUGMEC state-quota proofs. What each one is, how to get it, what it costs, and the mistakes that cost a seat.

Covers both pools. As a Gujarat candidate you are considered for the 85% state quota (Admission Committee, ACPUGMEC) and the 15% All India Quota (MCC). This guide is complete on its own — you do not need any other document to follow it.

Gujarat watches your birthplace and the date on your SEBC certificate

Two things decide a Gujarat file. First, your birthplace: if your School Leaving Certificate does not show you were born in Gujarat, you need a domicile certificate from a Gujarat authority. Second, for SEBC candidates, the Non-Creamy Layer certificate must be the 'Parishishta-4' form from a Gujarat authority and freshly dated for the current cycle — the exact issue-date rule is strict and is the most common reason an SEBC claim is thrown out.

The two Gujarat traps

SEBC Non-Creamy Layer dating. The 'Parishishta-4' NCL must be from a Gujarat competent authority and issued within the window the brochure sets for this cycle. An out-of-date certificate drops you to the Open category. Confirm the exact 2026 dates in the prospectus.

Born outside Gujarat? If your School Leaving / Transfer Certificate does not record a Gujarat birthplace, you must produce a Gujarat domicile certificate.

Urgency key: **START NOW** long lead time, apply months ahead. **TIME-BOUND** expires each financial year, must be freshly dated. **STANDARD** straightforward, keep originals ready.

You are in two pools — prepare for both

You are considered for the 85% state quota **and** the 15% All India Quota run by the MCC. The documents below cover both. One difference for AIQ: your OBC certificate must be on the **Central OBC-NCL list in the central format** — a Gujarat SEBC / category certificate works for the state quota but is **rejected** for AIQ. If you plan to use both, get a central-list OBC-NCL certificate as well.

SECTION 1

Documents every candidate needs

Required for both the Gujarat state quota and the All India Quota, whatever your category. Carry originals plus 3-4 self-attested photocopies of each.

NEET UG 2026 Admit Card

STANDARD

National Testing Agency (NTA)

WHAT IT IS Proof you sat the exam; carries the roll number and photo used to match you at the verification desk.

HOW TO GET IT Download from neet.nta.nic.in. A fresh admit card is being issued for the 21 June 2026 re-exam — the 3 May card is void.

WHAT IT COSTS Free.

HOW LONG Available online once released (expected mid-June 2026).

NEET UG 2026 Scorecard / Rank Letter

STANDARD

National Testing Agency (NTA)

WHAT IT IS Your percentile, marks and All India Rank — the number the whole allotment runs on.

HOW TO GET IT Download from neet.nta.nic.in after results (expected July 2026).

WHAT IT COSTS Free.

HOW LONG Instant once results are declared.

Class 10 Certificate / Marksheet

STANDARD

Recognised national or state board

WHAT IT IS The accepted statutory proof of date of birth — the board certificate, not a municipal birth certificate.

HOW TO GET IT You already hold it. If lost, apply to your board for a duplicate well before counselling.

WHAT IT COSTS Free if held; duplicate ~Rs.100-500.

HOW LONG Instant if held; 2-4 weeks for a board duplicate.

Class 12 Marksheet + Passing Certificate

STANDARD

Recognised national or state board

WHAT IT IS Proof you cleared 10+2 with Physics, Chemistry, Biology/Biotech and English and met the aggregate (50% Open/EWS, 40% SC/ST/OBC, 45% Open-PwBD).

HOW TO GET IT You already hold it. Must show individual subject marks.

WHAT IT COSTS Free if held.

HOW LONG Instant if held.

Government Photo ID

STANDARD

Aadhaar / PAN / Passport / Voter ID / Driving Licence

- WHAT IT IS** Identity check against the admit card to stop impersonation.
- HOW TO GET IT** Use any valid, unexpired government ID. The name should match across all your documents.
- WHAT IT COSTS** Free if held.
- HOW LONG** Instant if held.

Passport-size Photographs

STANDARD

Same photo as your NTA registration

- WHAT IT IS** For college records. Must be identical to the photograph uploaded during NEET registration.
- HOW TO GET IT** Print 8–12 colour copies from the exact file you uploaded to NTA.
- WHAT IT COSTS** ~Rs.50–150 at a studio.
- HOW LONG** Same day.

Medical Fitness Certificate

STANDARD

Registered allopathic practitioner (MBBS or higher)

- WHAT IT IS** Confirms you are fit for clinical training. Some colleges issue it at reporting; others want it in advance.
- HOW TO GET IT** Get it from a registered MBBS doctor, or at the allotted college's own medical board if they insist on theirs.
- WHAT IT COSTS** Free at a government hospital; Rs.200–1,000 privately.
- HOW LONG** Same day.

Birth certificate: needed only as backup if your Class 10 certificate does not print the exact date of birth.

SECTION

Residence & birthplace

These establish your Gujarat eligibility for the 85% quota.

School Leaving / Transfer Certificate

STANDARD

Last institution attended

WHAT IT IS Academic tracking and the primary proof of birthplace.

HOW TO GET IT Use the SLC/TC from your last school. Check whether it records your place of birth.

WHAT IT COSTS Nominal / free.

HOW LONG Same week if held.

Watch out: If it does not show a Gujarat birthplace, you must add the domicile certificate below.

Gujarat Domicile Certificate

TIME-BOUND

Mamlatdar / Executive Magistrate / Police Commissioner

WHAT IT IS Required if you were born outside Gujarat but claim the state quota.

HOW TO GET IT Apply through the Digital Gujarat portal or the issuing office (Mamlatdar / Executive Magistrate / Police Commissioner).

WHAT IT COSTS Nominal (around Rs.20-50).

HOW LONG About 2-3 weeks; apply early.

Watch out: Must be issued by a Gujarat authority — another state's domicile is not valid here.

SECTION

Reservation & fee documents

Only if you are claiming a reserved category or a fee concession.

Caste Certificate (SC / ST / SEBC)

STANDARD

Gujarat competent authority

WHAT IT IS Proof of your reserved category for the Gujarat quota.

HOW TO GET IT Apply via the Digital Gujarat portal; it must be issued by a Gujarat State authority.

WHAT IT COSTS Nominal.

HOW LONG About 2-3 weeks if not already held.

Watch out: A caste certificate from another state is not valid for the Gujarat quota.

Non-Creamy Layer Certificate (Parishishta-4)

TIME-BOUND

Gujarat competent authority

WHAT IT IS Mandatory for SEBC candidates — proof of non-creamy-layer status in the prescribed 'Parishishta-4' form.

HOW TO GET IT Apply via the Digital Gujarat portal in the Parishishta-4 format.

WHAT IT COSTS Nominal.

HOW LONG About 2–3 weeks.

Watch out: Must be from a Gujarat authority and issued within the brochure's date window for this cycle — confirm the exact 2026 issue dates before you rely on it.

SECTION

Institution-specific & special quotas

Only if these apply to you.

Local Candidate Certificate

START NOW

Dean of the respective college

WHAT IT IS Required for the local-quota seats of NHL Municipal Medical College, Ahmedabad and SMIMER, Surat.

HOW TO GET IT Obtain a certificate that you are a local Ahmedabad / Surat city student, signed by the Dean of that institution.

WHAT IT COSTS Nominal.

HOW LONG Apply early through the college.

Watch out: Only the Dean's certificate qualifies for these municipal-college local seats.

EWS / PwBD Certificate

TIME-BOUND

Gujarat authority / MCC centre (AIQ)

- WHAT IT IS** EWS for the 10% quota; PwBD for the disability horizontal quota.
- HOW TO GET IT** EWS via the Digital Gujarat portal for the current year. For PwBD, use the state route (UDID card) for the state quota and a separate MCC-centre certificate for AIQ.
- WHAT IT COSTS** Nominal; PwBD free at a government facility.
- HOW LONG** EWS about 2–3 weeks; apply for PwBD early.

Watch out: EWS expires with the financial year. A state PwBD certificate does not cover your AIQ PwBD claim.

The Gujarat checklist

- **Birthplace:** check your School Leaving Certificate; if not born in Gujarat, get a Gujarat domicile certificate.
- **SEBC:** Parishishta-4 NCL from a Gujarat authority, freshly dated — confirm the exact 2026 issue-date window.
- **Municipal-college local seats:** Dean's local candidate certificate for NHLMMC / SMIMER.
- **EWS:** current financial year only.
- **Central vs state for AIQ:** Gujarat category certificates are for the state quota; AIQ needs a central-list OBC-NCL certificate.

About this guide. Prepared by Neet2Seat. Rules, fees and timelines verified against official sources as of 7 June 2026, using the 2025 counselling cycle as the baseline because the 2026 MCC and state information bulletins were not yet published when this was written. The 3 May 2026 NEET UG exam was cancelled; the re-exam is on 21 June 2026 with results expected in July, so every counselling date below will move accordingly. Fee figures are from 2025 bulletins and can change. Cross-check the exact Proforma, fee and signing authority against the official 2026 brochure before you get any certificate made. This is information, not legal advice.