



COUNSELLING DOCUMENTATION GUIDE

# Karnataka NEET UG Documents

Every document a Karnataka candidate needs — the national papers every applicant must carry, plus the KEA state-quota proofs. What each one is, how to get it, what it costs, and the mistakes that cost a seat.

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**Covers both pools.** As a Karnataka candidate you are considered for the 85% Karnataka state quota (KEA) and the 15% All India Quota (MCC). This guide is complete on its own — you do not need any other document to follow it.

# Karnataka decides eligibility by where you studied

Most states ask for a revenue domicile certificate. Karnataka mostly does not. KEA decides who is a Karnataka candidate from your **study history** — the spine of your file is a **Study Certificate** proving seven years of schooling in the state, countersigned by the education department. The second thing that trips people: KEA verifies your caste and income certificates **digitally**, by the **RD number** printed on them. A certificate without a working RD number, or one whose online record does not match, fails on the spot — the paper alone is worthless.

## The two things that decide a Karnataka claim

**1. The seven-year study rule.** You qualify as a Karnataka candidate mainly by studying seven years in the state, with Class 10 and/or 12 passed here, on a Study Certificate countersigned by the **BEO or DDPI**. KEA lists several eligibility clauses (a, b, c ...) — pick the one that matches your schooling and claim it exactly.

**2. The RD number.** Get caste and income certificates through **Nadakacheri / Seva Sindhu** so they carry a Revenue Department (RD) number. KEA pulls your status live from that number. No RD number, or a mismatch, means the reserved/fee claim is voided automatically.

**Urgency key:** **START NOW** long lead time, apply months ahead. **TIME-BOUND** expires each financial year, must be freshly dated. **STANDARD** straightforward, keep originals ready.

## You are in two pools — prepare for both

Karnataka candidates appear in the 85% state quota (KEA) **and** the 15% All India Quota run by the MCC. The documents below cover both. One difference for AIQ: your OBC certificate must be on the **Central OBC-NCL list in the central format** — a Karnataka category certificate (Cat-2A, 3B and so on) works for the KEA quota but is **rejected** for AIQ. If you plan to use both, get both versions.

## SECTION 1

# Documents every candidate needs

Required for both the Karnataka quota and AIQ, whatever your category. Carry originals plus 3-4 self-attested photocopies of each.

## NEET UG 2026 Admit Card

STANDARD

National Testing Agency (NTA)

**WHAT IT IS** Proof you sat the exam; carries the roll number and photo used to match you at the verification desk.

**HOW TO GET IT** Download from [neet.nta.nic.in](https://neet.nta.nic.in). A fresh admit card is being issued for the 21 June 2026 re-exam — the 3 May card is void.

**WHAT IT COSTS** Free.

**HOW LONG** Available online once released (expected mid-June 2026).

## NEET UG 2026 Scorecard / Rank Letter

STANDARD

National Testing Agency (NTA)

**WHAT IT IS** Your percentile, marks and All India Rank — the number the whole allotment runs on.

**HOW TO GET IT** Download from [neet.nta.nic.in](https://neet.nta.nic.in) after results (expected July 2026).

**WHAT IT COSTS** Free.

**HOW LONG** Instant once results are declared.

## Class 10 Certificate / Marksheet

STANDARD

Recognised national or state board

**WHAT IT IS** The accepted statutory proof of date of birth — the board certificate, not a municipal birth certificate.

**HOW TO GET IT** You already hold it. If lost, apply to your board for a duplicate well before counselling.

**WHAT IT COSTS** Free if held; duplicate ~Rs.100-500.

**HOW LONG** Instant if held; 2-4 weeks for a board duplicate.

## Class 12 Marksheet + Passing Certificate

STANDARD

Recognised national or state board

**WHAT IT IS** Proof you cleared 10+2 with Physics, Chemistry, Biology/Biotech and English and met the aggregate (50% Open/EWS, 40% SC/ST/OBC, 45% Open-PwBD).

**HOW TO GET IT** You already hold it. Must show individual subject marks.

**WHAT IT COSTS** Free if held.

**HOW LONG** Instant if held.

## Government Photo ID

STANDARD

Aadhaar / PAN / Passport / Voter ID / Driving Licence

- WHAT IT IS** Identity check against the admit card to stop impersonation.
- HOW TO GET IT** Use any valid, unexpired government ID. The name should match across all your documents.
- WHAT IT COSTS** Free if held.
- HOW LONG** Instant if held.

## Passport-size Photographs

STANDARD

Same photo as your NTA registration

- WHAT IT IS** For college records. Must be identical to the photograph uploaded during NEET registration.
- HOW TO GET IT** Print 8–12 colour copies from the exact file you uploaded to NTA.
- WHAT IT COSTS** ~Rs.50–150 at a studio.
- HOW LONG** Same day.

## Medical Fitness Certificate

STANDARD

Registered allopathic practitioner (MBBS or higher)

- WHAT IT IS** Confirms you are fit for clinical training. Some colleges issue it at reporting; others want it in advance.
- HOW TO GET IT** Get it from a registered MBBS doctor, or at the allotted college's own medical board if they insist on theirs.
- WHAT IT COSTS** Free at a government hospital; Rs.200–1,000 privately.
- HOW LONG** Same day.

*Birth certificate: needed only as backup if your Class 10 certificate does not print the exact date of birth.*

### SECTION 2

## Karnataka eligibility – the study route

This is what makes you a Karnataka candidate for the 85% quota. Most candidates qualify on their own schooling; the rest qualify through a parent's Karnataka nativity.

## Study Certificate (7 years)

START NOW

School Headmaster, countersigned by BEO or DDPI

- WHAT IT IS** The core proof of Karnataka eligibility — seven years of study in the state, with Class 10 and/or 12 passed here. This replaces the domicile certificate other states use.
- HOW TO GET IT** Get the certificate from each school's Headmaster on the KEA format, then have it countersigned by the jurisdictional Block Education Officer (BEO) or DDPI. Match it to the exact KEA eligibility clause you are claiming.
- WHAT IT COSTS** Nominal / free from the school; no fee for the countersign.
- HOW LONG** Allow 2-4 weeks — the BEO/DDPI countersign is the slow step. Start before results.

**Watch out:** Unsigned by the BEO/DDPI it is invalid. The clause you claim must match what the certificate actually shows, or KEA rejects the eligibility.

## Parent Nativity Documents (alternative route)

STANDARD

Schools / revenue authority, as applicable

- WHAT IT IS** For candidates who did not study seven years in Karnataka but qualify through a parent who is a Karnataka native.
- HOW TO GET IT** Assemble the parent's study certificate / hometown or domicile certificate / employment certificate / marks cards, plus your own Class 11 and 12 study in Karnataka where the clause requires it.
- WHAT IT COSTS** Nominal.
- HOW LONG** Varies; gather these as early as the study certificate.

**Watch out:** Each KEA clause has a precise combination of parent and candidate proof. Read the clause wording and supply exactly what it lists.

### SECTION 3

## Reservation & fee documents

Only if you are claiming a reserved category (SC, ST, Cat-1, 2A, 2B, 3A, 3B) or a fee concession. Both must carry an RD number so KEA can verify them online.

## Caste Certificate (with RD number)

TIME-BOUND

Tahsildar via Nadakacheri / Seva Sindhu

**WHAT IT IS** Proof of your reserved category (SC, ST, or Category 1/2A/2B/3A/3B) for the KEA quota.

**HOW TO GET IT** Apply on the Nadakacheri (Atalji Janasnehi Kendra) or Seva Sindhu portal. The issued certificate carries the RD number KEA uses to verify it.

**WHAT IT COSTS** Around Rs.15–45.

**HOW LONG** Sakala timeline is short — often 24–48 hours, up to about a week.

**Watch out:** Categories 2A/2B/3A/3B are income-linked, so they expire and must be current. Confirm the RD number is live before counselling — a paper certificate alone does not pass KEA's digital check.

## Income Certificate (with RD number)

TIME-BOUND

Tahsildar via Nadakacheri / Seva Sindhu

**WHAT IT IS** Needed for income-linked categories (2A etc.), fee concessions and special quotas.

**HOW TO GET IT** Apply on Nadakacheri / Seva Sindhu; the certificate carries an RD number for online verification.

**WHAT IT COSTS** Around Rs.15–45.

**HOW LONG** Sakala timeline — commonly a few days.

**Watch out:** Income certificates are time-limited. Get a fresh one for this cycle and check the RD number resolves online.

### SECTION 4

## Regional, linguistic & special quotas

Only if you are claiming one of these. Each needs its own specific proof on top of the documents above.

## Article 371-J Kalyana-Karnataka Certificate

START NOW

Tahsildar via Nadakacheri (HK Region Residence & Eligibility)

- WHAT IT IS** Regional reservation for the Kalyana-Karnataka (Hyderabad-Karnataka) region: Ballari, Bidar, Kalaburagi, Yadgir, Raichur and Koppal districts.
- HOW TO GET IT** Apply on Nadakacheri for the 'HK Region Residence and Eligibility Certificate' (the Annexure eligibility form). It carries an RD number.
- WHAT IT COSTS** Around Rs.15-45.
- HOW LONG** Longer than a plain caste certificate — allow a few weeks for the extra verification. Apply early.

**Watch out:** Eligibility is tied to birth/residence in the region before 1 January 2013. The certificate must carry a valid RD number to be accepted.

## Rural Study Certificate

STANDARD

School Headmaster, signed by the BEO

- WHAT IT IS** For the rural quota.
- HOW TO GET IT** Obtain proof of study from 1st to 10th standard (ten full years) in a rural area, signed by the concerned BEO.
- WHAT IT COSTS** Nominal / free.
- HOW LONG** Allow 2-4 weeks for the BEO signature.

**Watch out:** Must cover the full 1st-10th rural schooling and carry the BEO signature, or the rural claim is rejected.

## Kannada Medium Certificate

STANDARD

School Headmaster, countersigned by the BEO

- WHAT IT IS** For the Kannada-medium quota.
- HOW TO GET IT** Obtain proof of study in Kannada medium from 1st to 10th standard (ten full years), countersigned by the concerned BEO.
- WHAT IT COSTS** Nominal / free.
- HOW LONG** Allow 2-4 weeks for the countersign.

**Watch out:** Both the full ten-year medium record and the BEO countersign are required.

## Linguistic / Religious Minority Certificate

STANDARD

BEO / DDPI, with study proof

- WHAT IT IS** For minority claims at linguistic or religious minority institutions.
- HOW TO GET IT** Obtain the minority certificate from the BEO/DDPI along with the supporting study proof the institution requires.
- WHAT IT COSTS** Nominal.
- HOW LONG** Varies; start as early as the study certificate.

**Watch out:** Minority seats follow each institution's own rules — confirm the exact proof in the 2026 brochure.

## PwBD Certificate

START NOW

KEA-specified authority (state) / MCC centre (AIQ)

- WHAT IT IS** For the Persons with Benchmark Disability horizontal quota.
- HOW TO GET IT** For the KEA quota, use the disability assessment route named in the Karnataka brochure with a valid UDID card. For the AIQ pool you need a separate certificate from one of the MCC's roughly 16 designated disability centres.
- WHAT IT COSTS** Free at a government facility.
- HOW LONG** Apply early; slots are limited.

**Watch out:** A state PwBD certificate does not cover your AIQ PwBD claim, and vice versa. If you want both pools, arrange both.

## The Karnataka timing & RD checklist

- **Weeks out:** Study Certificate (and rural / Kannada-medium / 371-J versions) — the BEO/DDPI countersign is the slow step.
- **Days out:** Caste and Income certificates via Nadakacheri / Seva Sindhu — fast under Sakala, but get them fresh for this cycle.
- **RD number:** every caste, income and 371-J certificate must carry a working RD number. Check each one resolves online before you report.
- **Claim the right clause:** KEA eligibility runs on numbered clauses — pick the one that matches your schooling and supply exactly what it lists.
- **Central vs state for AIQ:** Karnataka category certificates work for KEA only; AIQ reservation needs a central-list OBC-NCL certificate.

**About this guide.** Prepared by Neet2Seat. Rules, fees and timelines verified against official sources as of 7 June 2026, using the 2025 counselling cycle as the baseline because the 2026 MCC and state information bulletins were not yet published when this was written. The 3 May 2026 NEET UG exam was cancelled; the re-exam is on 21 June 2026 with results expected in July, so

every counselling date below will move accordingly. Fee figures are from 2025 bulletins and can change. Cross-check the exact Proforma, fee and signing authority against the official 2026 brochure before you get any certificate made. This is information, not legal advice.