



COUNSELLING DOCUMENTATION GUIDE

Punjab NEET UG Documents

Every document a Punjab candidate needs — the national papers every applicant must carry, plus the BFUHS state-quota proofs. What each one is, how to get it, what it costs, and the mistakes that cost a seat.

Covers both pools. As a Punjab candidate you are considered for the 85% state quota (Baba Farid University of Health Sciences) and the 15% All India Quota (MCC). This guide is complete on its own — you do not need any other document to follow it.

Punjab checks that you actually went to senior school in the state

Alongside a Punjab residence/domicile certificate, BFUHS wants proof you studied both Class 11 and Class 12 in Punjab — the Class 11 record is asked for specifically so candidates cannot migrate in just for Class 12. A break after Class 12 needs a gap-year affidavit, and the NRI route runs through a BFUHS eligibility certificate, not the MCC.

What Punjab looks for

Continuous senior schooling. A Punjab residence/domicile certificate plus study of Class 10+1 and 10+2 in Punjab. The Class 11 marksheet is required to prove you did not migrate only for Class 12.

Gaps and NRI. A break after Class 12 needs a notarised gap-year affidavit. NRI candidates must first obtain a BFUHS eligibility/equivalency certificate (a non-refundable NRI fee set by BFUHS applies) — confirm the current amount.

Urgency key: **START NOW** long lead time, apply months ahead. **TIME-BOUND** expires each financial year, must be freshly dated. **STANDARD** straightforward, keep originals ready.

You are in two pools — prepare for both

You are considered for the 85% state quota **and** the 15% All India Quota run by the MCC. The documents below cover both. One difference for AIQ: your OBC certificate must be on the **Central OBC-NCL list in the central format** — a Punjab category certificate works for the state quota but is **rejected** for AIQ. If you plan to use both, get a central-list OBC-NCL certificate as well.

SECTION 1

Documents every candidate needs

Required for both the Punjab state quota and the All India Quota, whatever your category. Carry originals plus 3–4 self-attested photocopies of each.

NEET UG 2026 Admit Card

STANDARD

National Testing Agency (NTA)

- WHAT IT IS** Proof you sat the exam; carries the roll number and photo used to match you at the verification desk.
- HOW TO GET IT** Download from neet.nta.nic.in. A fresh admit card is being issued for the 21 June 2026 re-exam — the 3 May card is void.
- WHAT IT COSTS** Free.
- HOW LONG** Available online once released (expected mid-June 2026).

NEET UG 2026 Scorecard / Rank Letter

STANDARD

National Testing Agency (NTA)

- WHAT IT IS** Your percentile, marks and All India Rank — the number the whole allotment runs on.
- HOW TO GET IT** Download from neet.nta.nic.in after results (expected July 2026).
- WHAT IT COSTS** Free.
- HOW LONG** Instant once results are declared.

Class 10 Certificate / Marksheet

STANDARD

Recognised national or state board

- WHAT IT IS** The accepted statutory proof of date of birth — the board certificate, not a municipal birth certificate.
- HOW TO GET IT** You already hold it. If lost, apply to your board for a duplicate well before counselling.
- WHAT IT COSTS** Free if held; duplicate ~Rs.100-500.
- HOW LONG** Instant if held; 2-4 weeks for a board duplicate.

Class 12 Marksheet + Passing Certificate

STANDARD

Recognised national or state board

- WHAT IT IS** Proof you cleared 10+2 with Physics, Chemistry, Biology/Biotech and English and met the aggregate (50% Open/EWS, 40% SC/ST/OBC, 45% Open-PwBD).
- HOW TO GET IT** You already hold it. Must show individual subject marks.
- WHAT IT COSTS** Free if held.
- HOW LONG** Instant if held.

Government Photo ID

STANDARD

Aadhaar / PAN / Passport / Voter ID / Driving Licence

- WHAT IT IS** Identity check against the admit card to stop impersonation.
- HOW TO GET IT** Use any valid, unexpired government ID. The name should match across all your documents.
- WHAT IT COSTS** Free if held.
- HOW LONG** Instant if held.

Passport-size Photographs

STANDARD

Same photo as your NTA registration

- WHAT IT IS** For college records. Must be identical to the photograph uploaded during NEET registration.
- HOW TO GET IT** Print 8–12 colour copies from the exact file you uploaded to NTA.
- WHAT IT COSTS** ~Rs.50–150 at a studio.
- HOW LONG** Same day.

Medical Fitness Certificate

STANDARD

Registered allopathic practitioner (MBBS or higher)

- WHAT IT IS** Confirms you are fit for clinical training. Some colleges issue it at reporting; others want it in advance.
- HOW TO GET IT** Get it from a registered MBBS doctor, or at the allotted college's own medical board if they insist on theirs.
- WHAT IT COSTS** Free at a government hospital; Rs.200–1,000 privately.
- HOW LONG** Same day.

Birth certificate: needed only as backup if your Class 10 certificate does not print the exact date of birth.

SECTION

Punjab eligibility

This unlocks the 85% state quota.

Punjab Residence / Domicile Certificate

START NOW

Competent authority of Punjab

- WHAT IT IS** The core proof of Punjab eligibility for the state quota.
- HOW TO GET IT** Apply through the Punjab e-services / Sewa Kendra with residence proof.
- WHAT IT COSTS** Nominal.
- HOW LONG** Allow about 2 weeks; apply early.

Watch out: Must be a Punjab certificate from the competent authority.

Class 11 Marksheet (+ Class 12 in Punjab)

STANDARD

Respective school

- WHAT IT IS** Proof of continuous senior-secondary study in Punjab — specifically that Class 11 as well as Class 12 was studied in the state.
- HOW TO GET IT** Use your Class 11 and Class 12 marksheets from Punjab schools.
- WHAT IT COSTS** Free if held.
- HOW LONG** Instant if held.

Watch out: Punjab asks for the Class 11 record specifically to block candidates who migrated in only for Class 12.

SECTION

Reservation, gap & fee documents

Only if these apply to you.

Category / EWS Certificate

TIME-BOUND

Competent Punjab authority

- WHAT IT IS** Proof of your reserved category for the Punjab quota.
- HOW TO GET IT** Apply through Punjab e-services in the prescribed format. EWS is for the current year.
- WHAT IT COSTS** Nominal.
- HOW LONG** About 2 weeks.

Watch out: Category and EWS certificates are time-limited — get freshly dated ones for this cycle.

Gap-Year Affidavit

STANDARD

Notary (non-judicial stamp paper)

- WHAT IT IS** Required if there is a break in education after Class 12.
- HOW TO GET IT** Execute a notarised affidavit explaining the educational gap.
- WHAT IT COSTS** Stamp-paper / notary cost.
- HOW LONG** Same day.

Watch out: Without it, a post-Class-12 gap can stall verification.

SECTION

NRI & minority quotas

Only if you are claiming one of these.

BFUHS NRI Eligibility Certificate

START NOW

Baba Farid University of Health Sciences

- WHAT IT IS** Mandatory for the NRI / foreign-national quota — issued by BFUHS, not the MCC.
- HOW TO GET IT** Apply directly to BFUHS, Faridkot before counselling for the eligibility/equivalency certificate and pay the prescribed NRI fee.
- WHAT IT COSTS** A non-refundable NRI fee set by BFUHS (confirm the current amount).
- HOW LONG** Apply well ahead of counselling.

Watch out: NRI payments and sponsor documents must meet FEMA rules; arrange the BFUHS certificate early.

CMC Ludhiana Minority Documents

STANDARD

Church / institution

WHAT IT IS For the Christian-minority quota with service commitment at Christian Medical College, Ludhiana.

HOW TO GET IT Assemble the baptism certificate, church-membership proof, a letter of service commitment and the service affidavit the college requires.

WHAT IT COSTS Nominal.

HOW LONG Gather well ahead.

Watch out: CMC Ludhiana's minority seats have their own portfolio — follow the college's exact list.

The Punjab checklist

- **Eligibility:** Punjab residence/domicile plus Class 11 and 12 studied in Punjab.
- **Gap year:** notarised affidavit if there is a break after Class 12.
- **NRI:** get the BFUHS eligibility certificate before counselling.
- **Central vs state for AIQ:** Punjab category certificates are for the state quota; AIQ needs a central-list OBC-NCL certificate.

About this guide. Prepared by Neet2Seat. Rules, fees and timelines verified against official sources as of 7 June 2026, using the 2025 counselling cycle as the baseline because the 2026 MCC and state information bulletins were not yet published when this was written. The 3 May 2026 NEET UG exam was cancelled; the re-exam is on 21 June 2026 with results expected in July, so every counselling date below will move accordingly. Fee figures are from 2025 bulletins and can change. Cross-check the exact Proforma, fee and signing authority against the official 2026 brochure before you get any certificate made. This is information, not legal advice.